

Whissendine Good Neighbour Scheme

Chairman Gwen Griffiths: Secretary Janet Jaconelli: Treasurer Peter Towsey
www.whissendinegns.co.uk

Minutes of the Meeting of the Management Group Monday November 8th 2010 at 10.30am

1. Apologies for Absence

Kate Sharpe, Sally Moyce

2. Declaration of Pecuniary Interests.

There were none.

3. Minutes of the meeting held on October 11th 2010

These were agreed to be a true record of the meeting.

4. Matters arising.

a. Age Concern Lunches

Sue Bamber of Age UK had confirmed that they now had enough volunteers to operate the lunches, though they would like WGNS volunteers to cover in case of emergencies and to provide the transport for villagers to the village hall. With regard to setting up tables, it was understood that the hall now had a caretaker; **Janet would contact Hilda Townsend** to see if his remit included the tables.

5. Management information

Janet presented a graph of the calls and work records, month by month from June to the end of October. (Attached) It was noted that at there had been 202 occurrences of help since the launch of the scheme – over half way towards the annual target of 400.

6. Finance and funding

Peter presented the expenditure for October (attached) and confirmed the current balance of £1936.54. It was agreed to purchase: further top-ups for the phone, a printer/scanner and consumables, training from VAR (**Gwen to investigate**).

7. Insurance for drivers.

Our driver's information form includes a declaration that volunteers have notified their insurers that they drive for a volunteer scheme and insurers should not load their premiums. In case of difficulty with brokers the volunteer should insist on speaking to the insurance company itself. **Gwen would send a letter to volunteers that they could use to send to insurers. Sue to put on the website.**

Janet will keep a database with the renewal dates of volunteers insurances and request them to notify changes.

8. Website

Sue had made an excellent job of revamping the website with help from Nathan and would arrange a transition to the new site shortly. The group thanked Nathan for the work he had done running the website for the last year. From next month Sue would operate the website with backup from Nathan. They would investigate the possibility of changing over to Whissendinegns.org.uk which was more appropriate for a voluntary group.

9. Christmas get together

As Kate Sharpe had confirmed that a get together would be a legitimate expense we had contacted Slipcote bistro in the village. The restaurant was presently up for auction but if available in December they would be happy to host an event. Janet would email the volunteers to establish interest in the event before a final decision was made. The scheme would make a contribution to the cost for active volunteers; non-volunteer partners would be welcome, subject to capacity.

10. Any other business.

- a. A resident called Veronica Hurd was setting up a rental library in the church and would like donations of books/audio books. She suggested that WGNS could use their befriending contacts to help residents to access the library by borrowing books for them. Janet would ask Sally to contact her direct.
- b. Gwen had received a third party enquiry about transport for a resident to Leicester and onward to Glenfield with the resident's mother. The group felt that it would be best to investigate the help local to Leicester.

11. Date of next meeting

Monday November 29th 2010 10.30am.

13/11/2010