

# Whissendine Good Neighbour Scheme

Chairman Gwen Griffiths Secretary Janet Jaconelli: Treasurer Peter Towsey

## **Minutes of the Meeting of the Steering group at Thursday June 3rd 2010 at 2pm.**

### **Present:**

Jeff Eaves, Gwen Griffiths (in the Chair), Janet Jaconelli, Sally Moyce, Nathan Morley, Peter Towsey Kate Sharpe (Rural Community Council).

#### **1. Apologies for Absence** Rosemary King

#### **2. Declaration of Pecuniary Interests.**

There were none.

#### **3. Minutes of the meeting held on May 11th 2010**

These were agreed to be a true record of the meeting subject to the correction of Jeff Eaves address.

#### **4. Matters arising.**

- a. Community Spirit Roadshow Feedback had been circulated.

#### **5. Finance**

- a. Insurance. Aon had provided a quote of £267.32 which was agreed by the group. Peter would send off the premium to Aon.
- b. After paying for the printing of Grapevine inserts the balance was £137.33.
- c. Sally Moyce would be an additional signatory

#### **6. Funding**

- a. Grassroots funding. Janet had sent off the funding bid. The panel would meet on 24<sup>th</sup> June to make the awards. Since the funding was ringfenced to the items mentioned in the bid, and had to be repaid if unspent, Kate would inquire whether or not viring was allowed.
- b. The Feast Week committee had agreed a grant in principle but would prefer to fund specific items. Peter would send a copy of the insurance premium invoice to Mike Dickinson and ask for funding for this item.
- c. VAR were hosting a seminar on obtaining funding on June 10<sup>th</sup>, Peter would attend if he could. It was known that the Co-op made local grants and the group might ask them at some time if funds were low.

#### **7. CRB/VBS checks**

- a. Update: Jeff presented an update. 15 cleared, 7 with RCC, 1 awaiting despatch, 5 issued to volunteers in the last week

#### **8. Activities**

- a. Feast Week. There was a stall available for us during the WI cookery demonstration, day to be confirmed. We would have a stall selling cakes, jams plants etc.
- b. Sally had attended the Happy Circle Lunch and spoken about the Good Neighbour Scheme. It was expected that there would be requests for transport to the Happy Circle Lunch on the first Wednesday of the month; Anne Edmunds would co-ordinate these and notify the WGNS co-ordinator in time to find a driver.

## **9. Operations**

Two requests had already been received and volunteers found to meet them. It was agreed to have the mobile number put in the Grapevine under 'local contacts'. Kate would contact the local paper about the date of the launch.

## **10. Date of next meeting**

This would be held on Wednesday 23<sup>rd</sup> June at 3pm at Moat House, 1a Station Road. We need to have a new constitution in place by July 1<sup>st</sup>. The Steering group would approach other volunteers to ask if they wanted to join the Management Group.

**Note to all volunteers – you are all welcome to attend any meeting of the Steering Group**

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