



Chairman Gwen Griffiths
Secretary Janet Jaconelli
Treasurer Jeff Eaves

www.whissendinegns.org.uk

Holders of a Gold Award for Village
Achievement 2011

Minutes of the Meeting of the Management Group at Monday July 13th 2015 at Moat House
1a Station Rd Whissendine 3pm.

- 1 Present: Gwen Griffiths, Jeff Eaves, Maureen Hodge, Alison Keal, Marion Lawrie, Sally Moyce, Sue Spencer and Jean Penny.
- 2 3 - 3.45pm Beth Sykes Community Health Link Agent for Rutland
Beth came to explain the new service which works to ensure a smooth transition between hospital and home. She currently works with Rutland Memorial Hospital but this will in time extend to other local hospitals e.g. in Leicester and Peterborough. There are 3 other Community Agents working in specific areas of Rutland. The Community Agents offer a free, signposting service and work in partnership with a variety of other agencies. Beth spoke about helping patients with multiple issues with a 6 week period of visiting (more if necessary) when they leave hospital. WGNS volunteers are asked that if any clients are identified with problems, of any age, we should ask them if they need help or give them a Rutland Community Agents leaflet and help them to access this free service if necessary.
Discussion followed regarding the relationship of this service to other existing services e.g. Social Services, the role of WGNS and the volunteers and the shortage of volunteers.
When asked if she could help, Beth was asked if her organisation could help to persuade LRI to allocate volunteer parking spaces. She said she would look into it.
- 3 Apologies for Absence: Janet Jaconelli and Jenny Pearce.
Gwen asked Jean to officially become WGNS secretary. Jean accepted but said she was unable to carry out all the many tasks currently undertaken by Janet. Alison proposed an extra ordinary meeting to discuss how to share the tasks.
Action: Jean to compile a list of tasks that the secretary and chairman currently do.
- 4 Minutes of the Management Group Monday May 11th 2015: The minutes were agreed and signed.
Action: Sue to put on website.
- 5 Matters arising from the minutes:
 - a. Vodaphone charity policy: Alison reported that making contact is proving difficult.
Action: Alison will continue to pursue.
 - b. Waitrose nominated charity: Alison was congratulated when she reported that £380 had been raised for WGNS
Action: Alison will write a piece for the Grapevine.
 - c. Dementia Friends: Jean reported a useful and interesting meeting with 25 people attending from WGNS, the WI and the village.

- d. Summer tea party: 3-5 on Tuesday 11th August 2015 at the Red House. Everyone invited but Alison needs to know approximate numbers for food, chairs etc. Initial arrangements were discussed with Alison co-ordinating and there will be a meeting at 11am Thursday 6th August at the Red House for final arrangements.
Action: Alison to advertise the tea party in The Grapevine.
- 6 External relations:
a. GNS network: The next meeting is now on Thursday 16th July.
Actions: Gwen and Jenny to attend.
Note: this meeting has now been postponed again until the autumn
b. Sue is now the WGNS representative on GNS Network Face book page .
- 7 Travel subsidy:
Sue reported that after the first month of the trial, seven volunteers need to be refunded. The total of refunds is £85 due to increased demand in driving assignments including 4 hospital visits.
Jeff proposed that for the three month trial the refunds are by cheque. However if we continue he proposed that there is a float and volunteers are refunded by cash.
- 8 Finance and funding:
Jeff presented the accounts showing WGNS with a current balance of £874.23. The annual comparison shows that we are spending more than is coming in and this needs to be watched.
Jeff also highlighted the poor service we are having with Lloyds bank that need to be monitored. It was asked if we should move our account but Jeff suggested we should wait until after the reimbursement pilot.
- 9 Stats/website:
Sue presented the statistics. There is an increase in assignments particularly driving.
- 10 Update on current clients / volunteers:
 - We have lost 2 volunteers: one due to work and one is leaving Whissendine. As there is also an increase in driving assignments, we are now short of driving volunteers and more drivers need to be recruited.Action: Alison to put a notice in the Grapevine asking that if anyone was interested in being a WGNS driver to phone the WGNS number for more information.
 - There was confusion about some of the costs of journeys.
 - There had been a request that volunteer drivers mobile phone numbers are available to the phone holders.Action: Gwen to write to all volunteers drivers with the current costs of journeys and asking if they would be willing to share their mobile phone number if they have one.
- 11 DBS renewal: Nothing to report.
- 12 Phone rota July August and September
- July
- | | |
|----|----------------|
| 13 | Gwen Griffiths |
| 20 | Anne Gould |
| 27 | Ellen Pryor |
- August
- | | |
|----|---------------|
| 3 | Marion Lawrie |
| 10 | Sally Moyce |
| 17 | Alison Keal |
| 24 | Alison Keal |
| 31 | Maureen Hodge |

14 July 2015

September

7 Marion Lawrie
14 Marion Lawrie
21 Gwen Griffiths
28 Gwen Griffiths

October

5 Cathy Billsdon
12 Cathy Billson
19 TBC
26 Anna Clyde

13 Any other business: there was none

14 Date of next meeting:

AGM Wednesday 30 September 3pm at the Red House Whissendine.