



Chairman Gwen Griffiths
Secretary Janet Jaconelli
Treasurer Jeff Eaves

www.whissendinegns.org.uk

Holders of a Gold Award for Village
Achievement 2011

Minutes of the Meeting of the Management Group at Moat House, 1a Station Rd, Monday
2nd March 2015 3pm

- 1 Present: Gwen Griffiths, Janet Jaconelli, Jeff Eaves, Maureen Hodge, Marion Lawrie, Sally Moyce, Sue Spencer and Jean Penny
- 2 Apologies for Absence: Alison Keal, Jenny Pearce
- 3 Minutes of the Management Group Monday 3 November 2014:
Item 10 DBS renewal should read *After discussion, it was agreed there was no need to renew **for current members**. However if a volunteer was **new to the scheme** they **must** be DBS checked.*
With these amendments, the minutes were agreed and signed.
Action: Sue to put on website.
- 4 Matters arising from the minutes:
 - a. Volunteer's coffee morning 10.30am on Tuesday 17 March 2015 at the Red House: In Alison's absence, arrangements were discussed. Gwen has been contacted by Stevie Jackson from Dementia Friends and suggested she came to the coffee morning to talk to WGNS volunteers. It was agreed that this was not the right event and a joint WGNS and WI event was suggested with WGNS paying for village hall and WI supplying light refreshments.
Actions:
 - Janet to ensure all is well with Alison and what is needed e.g. cakes, crockery etc.
 - Janet to contact and invite volunteers and prospective volunteers.
 - Gwen to contact Dementia Friends of the possibility of a joint village event.
 - Jean to make the suggestion at the next WI committee meeting and report back to WGNS.
 - b. Assisting clients with disabilities: Janet had emailed the information and 14 out of 28 volunteers have confirmed that they have received, read and understood the advice.
Action: Sue to put the advice on the website.
 - c. Accessing the wheelchair in the church: Gwen and Sally have looked for an alternative place to store the wheelchair in the church but none found.
Action: Those accessing the wheelchair should take a torch.
 - d. Vodaphone - charity policy. Alison is still pursuing but it is proving difficult (reported by email).

4 March 2015

- e. Waitrose - nominated charity. Alison has submitted an application but no response yet (reported by email).
- f. Access to work: previous discussion clarified.
- g. DBS Policy: clarified by amendments to the minutes of the Management Group of Monday 12 January 2015 have (see item 3).

5 External relations

- a. Market Harborough: Representatives have found our website, phoned for advice and ideas and David Palmer has been to speak to Gwen and Jenny.
- b. Manton: Sue to check the details of the contact made.
- c. Red Cross: Following initial contact with the WI asking for volunteers, a new scheme called First Call which give supports at home, has approached WGNS. Representatives from the Red Cross will be attending the Happy Circle meeting on Wednesday 4th March.
Also Sue Renton, of First Contact, Rural Community Council Leics. and Rutland, has asked for representatives from all Rutland GNSs to attend a meeting on 1st April in Braunston. The scheme appears to duplicate the Red Cross scheme. After discussion it was agreed that volunteers need to know about both schemes but not to be formally involved nor take responsibility for patients post discharge
Action: Gwen to ask Jenny to go to the meeting on 1st April in Braunston.
Janet will reply to Sue Renton
- d. Ward Councillor Sam Asplin: Gwen and Janet have met with him to explore any possible funding. Due to illness, little has happened.
Action: Remove from agenda.
- e. Dementia friends: see item 4a.
- f. **New item:** Jo Ling, from Rural Community Council Leics. and Rutland, has contacted WGNS asking for support to attend and give a presentation to a meeting of a new GNS at Croft Leicestershire. This has been declined but an invitation offered for someone from Croft to come to Whissendine and we could talk to them here. No reply yet.
Discussion took place about the increasing demand for help and support for new GNSs, the time involved and the distance to travel.
Action: Janet to put on our website a message - encouraging people to read the advice given on the website, appreciating that every scheme is different and that if anyone wants individual advice they should make arrangements to come and meet here in Whissendine.

6 Finance and funding:

Jeff presented the accounts showing WGNS with a current balance of £1,033.36 with one cheque still to be cashed.

7 Stats/website:

As Sue had to leave before the item, Janet presented her latest figures. In January 2015 there were 11 telephone calls and 27 assignments - mostly transport.

8 Update on current clients / volunteers:

- a. Clients needs were discussed. There has been confusion in some parts about who to phone for help. It was agreed that all contacts and arrangements for WGNS assignments should come through the WGNS phone rather than directly to the volunteers.

4 March 2015

Action: Janet will clarify the issue with those involved.

- b. Marion is to explore 3rd Party mandates or equivalents for any clients who may need help in accessing their finances.

9 DBS renewal: David Penny is waiting for DBS confirmation.

10 Phone rota March, April and May

March

2 Anne Gould
9 Alison Keal
16 Sally Moyce
23 Sally Moyce
30 Janet Jaconelli

April

6 Anna Clyde
13 Cathy Billsdon
20 Gwen Griffiths
27 Sue Griffin

May

4 Marion Lawrie
11 Maureen Hodge
18 Marion Lawrie
25 Gwen Griffiths

11 Any other business:

- a. Jeff reported that anyone in need can apply for support from the Stapleford Charity. For more information contact Jeff or Janet Tebby the vicar.
- b. Jeff circulated information from Market Overton GNS and a Time Bank in Southampton. For more information contact Jeff.

12 Date of next meeting:

Monday May 11th 2015 3pm at 28 Hall Close Whissendine.

Minutes prepared by Jean Penny on behalf of Janet Jaconelli, Secretary.