



Chairman Gwen Griffiths
Secretary Janet Jaconelli
Treasurer Jeff Eaves

www.whissendinegns.org.uk

Holders of a Gold Award for Village
Achievement 2011

Minutes of the Meeting of the Management Group at **68 Sherrard Close, Whissendine, Monday 28 April 2014 at 2pm**

Present: Gwen Griffiths, Janet Jaconelli, Jeff Eaves, Maureen Hodge, Alison Keal, Marion Lawrie, Sally Moyce, Jenny Pearce, Sue Spencer, and Jean Penny

Gwen welcomed Maureen who has agreed to take over Jeff's responsibility for DBS

Apologies for Absence: none

1. Declaration of Pecuniary Interests

- None

2. Minutes of the Management Group meeting of 17 February 2014

- Agreed and signed

3. Matters arising from the minutes

- **Volunteer list update:** Janet distributed the updated list.
Action: Any errors to be reported to Janet.
- **RCC Good Neighbour Scheme Conference 11th March:** Gwen and Jean reported on their input to the event which received a good evaluation from participants. Differences of WGNS to other schemes were discussed and the idea of WGNS fridge magnets was thought to be very useful.
Action: Jean to research costs of WGNS fridge magnets and agree with Janet and Gwen. Fridge magnet to include WGNS logo and phone number in big font and strong colours.

4. Finance and funding

- Jeff presented a statement of the current position. WGNS has a balance of £1307.88 with an additional donation of £5.
- Following a query about topping up the phone, Gwen encouraged phone holders to check when it is passed on.

5. Stats/website

- Sue presented the latest figures. Sue queried again if she had received all records as befriending and driving assignments are down. The idea of a volunteers coffee morning was discussed to try to improve the feeling of inclusion by volunteers. If considered successful, holding the coffee morning every second month or twice a year was discussed.
Action: Alison to host a volunteers coffee morning on Thursday 15th May 10.30 at the Red House.

6. Summer tea party

- Wednesday 27th August at the Red House.
Action: Details, including raffle, to be discussed at the next meeting.

7. Feast week July 7th

- After discussion it was decided not to mount a fund raising event. However, if there were open gardens and WGNS volunteers were involved, the wheelchair could be displayed and plants could be sold.
Action: To be decided at the next meeting.

8. AGM

- The 2014 AGM will be held in September.
Action: Date to be decided at the next meeting.

9. Phone rota: Alison, as phone rota coordinator, to complete

April 21	Janet Jaconelli	June 2	Maureen Hodge
April 28	Alison Keal	June 9	Alison, as phone rota coordinator, to complete
May 5	Alison Keal	June 16	
May 12	Janet Jaconelli	June 23	
May 19	Sally Moyce?	June 30	
May 26	Jenny and Albert Pearce		

10. Any other business

- Gwen spoke about WGNS at the Whissendine Parish Meeting AGM
- Maureen had experienced problems at LRI and had to leave the wheelchair
Actions: Janet will check the wheelchair is covered by our insurance and Gwen will ensure the wheelchair is clearly marked for WGNS with the phone number.
- £6 for a double drive to Ashwell Village Hall and return was agreed.
- Identity cards for new volunteers with revised wording will be distributed.
- Jeff announced that new changes to CRB/DBS will not affect WGNS volunteers.
- Joyce Hayes is leaving the village and moving to Oxfordshire.

11. Date of next meeting

- Next meeting: Monday 30 June 2014 at 3pm at 28 Hall Close

Minutes prepared by Jean Penny on behalf of Janet Jaconelli, Secretary.