



Chairman Gwen Griffiths
Secretary Janet Jaconelli
Treasurer Jeff Eaves

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Holders of a Gold Award for Village
Achievement 2011

Minutes of the Meeting of the Management Group at 28 hall Close, Whissendine, Feb. 4th 2013

Present: Gwen Griffiths, Janet Jaconelli, Jeff Eaves, Alison Keal, Jenny Pearce, Sally Moyce.

1. Apologies for Absence

Sue Spencer

2. Declaration of Pecuniary Interests

There were none.

3. Minutes of the meeting held on January 7 2013

The minutes were agreed to be a true record.

4. Matters arising from the minutes

- a. The proposed wheelchair. It was agreed to go ahead with the purchase of a new wheelchair. The churchwarden is taking to the next church meeting, the question of locating it in the church. Once agreed, a process for the loan system would be finalised. Alison and Jenny agreed to work on this.
- b. Transport changes these had been publicised in the Grapevine and a map given to our drivers.
- c. Drivers meetings. Most of the drivers had attended and provided updated information regarding vehicles and insurance. Gwen had taken the opportunity to inform them about the wheelchair and reiterates manual handling guidelines.

5. Finance and funding

Jeff updated the group with the latest figures. The balance at the end of November was £1733.85. He had not yet got the cheque book from Peter Towsey and sought information on his new address and phone number. Gwen agreed to provide these.

6. Stats/Website

Sue was unable to be present so this item was held over until March.*

7. AOB

- a. CRB checks. Jeff provided a useful summary of the new scheme which is called the Disclosure and Barring Service. (DBS) the main improvement is that later this year, one certificate will cover all employment or voluntary work. Rutland county council is expected to be our umbrella organisation.
- b. Information from Rutland County Council about services they could offer during inclement weather had been received; it had been put in the phone co-ordinators folder and would be placed on the website. Gwen would send a copy to Sue and to Jen Lacey.
- c. The village APM would be held on 13th March and Alison would present a short summary of our work

8. Date of next meeting

Monday March 11th at **3.00pm** at 1a Station Road

*subsequently figures were provided