

Whissendine Good Neighbour Scheme

Chairman Gwen Griffiths: Secretary Janet Jaconelli: Treasurer Peter Towsey
www.whissendinegns.org.uk

Minutes of the Annual Meeting of the Whissendine Good Neighbour Scheme at Moat House 1a Station Road Whissendine, Tuesday July 12th at 7.30pm.

Present: Gwen Griffiths (chair) Janet Jaconelli (Secretary) Peter Towsey (Treasurer), Sally Moyce, Jeff Eaves, Marion Lawrie, Sue Spencer, Kate Hamilton, Alison Keal, Andrew Moyce, Jenny Pearce and Albert Pearce.

1. Opening Remarks

The Chair welcomed all to the first Annual Meeting of the Good Neighbour Scheme and congratulated everyone on taking part in a successful scheme

2. Apologies for Absence

Pam Montgomery, Pat Lake

3. Presentation of the Annual Report

The Secretary presented a graphical representation of the year's activity (attached). A breakdown of work by category and an updated list of clients were requested and the Secretary agreed to circulate these by email.

4. Adoption of the annual report

Sue Spencer proposed that the report be accepted, Gwen Griffiths seconded and all agreed.

5. Presentation of the Annual Accounts

The Treasurer presented a breakdown of the years accounts. (Attached).

6. Adoption of the annual Accounts

Janet Jaconelli proposed that the accounts be accepted, Sue Spencer seconded this and all agreed.

7. Election of the management group

The Chair, Treasurer and Secretary were re-elected unopposed. The Chair asked for more volunteers to join the management group and Alison Keal agreed .

8. Motions to be put to the AGM

- a. Mileage. After discussion it was agreed to increase the mileage allowance to 45p, in line with other voluntary organisations and to recalculate the zone charges accordingly. The motion was carried unanimously
- b. Retention of Records. It was agreed to shred the original questionnaires but retain the summary data.

9. CRB checks

Jeff Eaves confirmed that there is still a need for a CRB check when dealing with vulnerable adults. It is possible that Rutland county Council may make a charge in future. New forms have been received.

10. Any other business.

- a. The question of arranging transport for some elderly residents was discussed and it was agreed that where transport is provided to large hospitals where parking is difficult (for instance in Leicester or Peterborough), users will be advised to have someone to accompany them from a dropping- off point to the clinic, leaving the driver free to park the car and await a call to collect them. If a friend or relative is not available, the Good Neighbour Scheme will provide another volunteer to accompany them.
- b. Where transport is arranged for more than a week in advance a confirmation of the assignment will be sent to the client as well as the driver, this would help to remind the client of the arrangements.
- c. Mobile phone. The existing phone was cheaply purchased and rather fiddly to use. It was agreed to buy a more robust one but the Chair offered an old one of hers at no cost to the scheme.
- d. It was agreed to arrange a social event at a weekend in early October.

11. Closing remarks

The chair thanked everyone for coming to the meeting.